

### **Instructions for first round of counselling (Masters', MCA, M.Tech. and Ph.D. programmes)**

Candidates should read the following instructions carefully before filling the choices:

1. Choices once filled can not be changed at any stage or any round of counselling.
  2. Seats will be allotted in order of preference of choices filled by the candidates subject to the availability.
  3. Seat allotted to the candidate will not be changed in any circumstances during the same round.
  4. Each candidate willing to participate in first round of counselling for Masters', M.Tech. and Ph.D. programmes will pay a non-refundable counselling fee of Rs. 500, whereas non-refundable counselling fee for MCA candidates is Rs. 2000.
  5. Seat allotted in first round of counselling will be upgraded automatically if the seat of his higher choice is available in the second round. This process will continue if further rounds of counselling are carried out due to availability of seats.
  6. After allotment of seat, the candidates will have to pay total university fee as per details given on the website.
  7. If a candidate fails to pay the required fee within stipulated time after allotment of seat, then the seat allotted to him/her will be automatically cancelled and will go to next round of counselling.
  8. If a candidate leaves the seat allotted to him/her after depositing the applicable university fee, then the seat will be cancelled and will go to next round of counselling. The fee deposited by the candidate will be refunded as per university rules.
  9. **Candidates are advised in their own interest to ensure that they fulfil eligibility criteria for admission to the courses for which they are filling their choices. The eligibility criteria can be verified from the Prospectus 2020-21 which is already uploaded on the university website/portal. If they do not fulfil eligibility criteria, the seat will not be allotted under any circumstances even if they apply for counselling.**
  10. University semester fee payable online will be as follows:  
Masters' Programmes: Rs.28216.00 [Semester fee]  
M.Tech. Programmes: Rs. 24374.00 [Semester fee]  
MCA Programme: Rs. 24374.00 [Semester fee] + Rs. 65000.00 [Annual fee, as MCA is self financed programme]  
Ph.D. Programmes: Rs.32932.00 [Semester fee]
- The fee quoted above does not include Hostel charges, laboratory, library, games fee etc. and food bill charges, as due to COVID 19, the students will attend the classes from their homes. These charges will be applicable and will be paid by the students when they are allowed to stay in the university hostels.



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